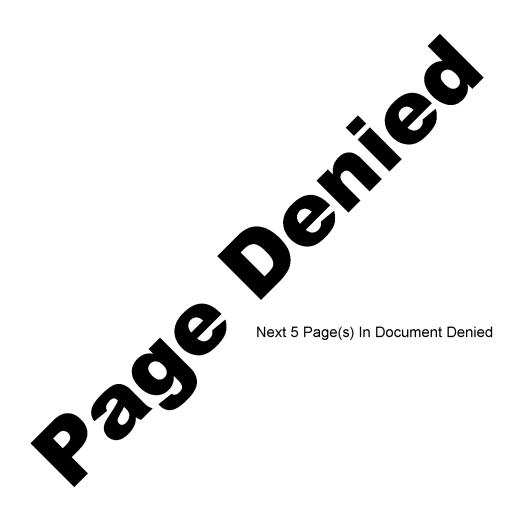
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and each typist shall be expected to complete a minimum of one (1) unit per day. Tye Contractor will be expected to maintain continuity of qualified typists producing satisfactorily the above states product.

#### PERIOD OF PERFORMANCE:

The product described above shall be furnished during the period 1 October 1981 through 30 September 1982. The Contractor shall be responsible for providing twenty-two (22) qualified typists, ready to begin producing above product on 1 October 1981. Thereafter, the Contractor shall be responsible for furnishing additional qualified typists as required by the Contracting Officer's Technical Representative (COTR) up to but not in excess of twenty-seven (27) qualified typists during the period of performance.

#### OPTIONS:

- 1. In addition to the product specified above, the Government reserves the option of periodically requesting the Contractor to provide finished typing for various Government publications. The Contractor shall provide this service when requested.
- 2. During the performance period the daily typing requirements may change. The COTR will retain the right to reduce the number of typists required by any number, upon providing the Contractor with thirty (30) days notice.
- 3. The Government retains the option of renewing this Contract for two (2) one (1) year periods beyond 30 September 1982, if the Government's requirement for the above product continues to exist. The exercise of this option will be at the sole discretion of the Government and the Contractor agrees, as signatory to this Contract, to honor the Government's exercise of this option and enter into good faith negotiations concerning the renewal terms.

#### COMPENSATION/PAYMENT:

The Contractor shall be paid for the delivery of all units at the rate listed below:

Fixed Unit Price \$43.44

In the event that unusual, personal circumstances cause any of the Contractor's employees to stop work prior to completing the required unit of typed pages and said unit remains unfinished at the end of the prescribed time (1900 hours), Contractor will be paid at rate 1/18th of Unit Price per page actually typed and accepted by the COTR.

### **PUNDS ALLOCATED:**

For the purposes of this Contract a total mount of ONE HUNDRED SEVENTY STATIVE THOUSAND DOLLARS AND NO CENTS has been allocated for the performance of work as may be called for by the Government bereunder and the Contractor shall not be obligated to incur, nor shall the Government be obligated to pay any amounts in excess thereof, unless and until the Contracting Officer shall have notified the Contractor in writing that the total funds allocated have been increased. Such notification shall be in the form of an amendment to this Contract.

## GOVERNMENT FURNISHED EQUIPMENT: (GFE)

The Government will furnish the following equipment for use by the Contractor, at no cost, for performance under this contract:

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- Twenty-seven (27) typing desks and chairs. Each set (desk and chair) will occupy twenty-five (25) square feet of floor space, exclusive of aisles.
- 2) Twenty-seven (27) each IBM Model D typewriters.
- 3) All normally required office supplies (i.e., paper correction materials, reference books, etc.)
- 4) All desks, tables, chairs, required by the COTR.

All GFE acquired or generated through Contract No. 81\*A301500\*000 is hereby transferred to this Contract. All GFE is accountable for in accordance with Article 19, Section B of the General Provisions.

The Government warrants (guarantees) that the above-furnished equipment will be suited for its intended use and purposes. The Contractor will be required to return this equipment, upon completion of this Contract, in the same undamaged condition as originally received less fair wear and tear.

The Contractor shall be responsible for safeguarding all Government furnished equipment, supplies and all else while located in the Contractor's Rosslyn, Virginia office space.

The Government shall provide the following services:

- 1. Upon completion of this Contract, remove from the Contractor's Rosslyn, Virginia office space all Government Purnished Equipment and remaining supplies identified above.
- 2. At least one (1) experience Government employee to provide day-to-day work flow and product acceptance.

## RESTRICTION ON CONTRACTOR FURNISHED OFFICE SPACE:

It is mutually understood and agreed by the parties hereto that the Contractor is to conduct no other business in the Rosslyn, Virginia office space furnished for purposes of this requirement.

## INVOICE INSTRUCTIONS:

All invoices shall be submitted to the Contracting Officer in triplicate, either monthly or biweekly at the Contractor's option. Invoices submitted must show the following information:

- . 1. Contractor's correct check mailing address;
- 2. Total number of lots by date, the unit price and the invoice period.

The Contracting Officer's Technical Representative will certify the correctness of each invoice and the Contracting Officer will thereafter approve each invoice for payment.

## NON-PUBLICITY:

The attention of the Contractor is specifically directed to Section A of the General Provisions, Article 24 entitled, "Non-Publicity" which states, "It is a specific condition of the agreement that the Contractor shall not use or allow to be used any aspect of this agreement for publicity or advertisement purposes. The Contractor may request a waiver of the foregoing but shall not deviate therefrom unless so authorized in writing by the Contracting Officer."

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# CERTIFICATE OF CURRENT COST/PRICING AND DISCLOSURE STATEMENT(S):

The Contractor certifies, as signatory to this Contract, that to the best of its knowledge and belief, cost or pricing data as defined in ASPR 3-807.3(f) submitted either actually or by specific identification in writing (see ASPR 3-807.3g) to the Contracting Officer in support of its cost proposal, are accurate, complete, and current as of 01 October 1981.

The Contractor also certifies that the Disclosure State-ment(s) required by the Cost Accounting Standards Act were filed with the government. Further, the Contractor agrees to make available said Disclosure Statement(s) to the Sponsor if requested.